



2010 Copley Heritage Day "Celebrating Community"

Dear Student,

Thank you for expressing an interest in assisting with the 2010 Copley Heritage Day event. We are confident that you will find it to be a fun and memorable experience. Volunteers are needed to help with all the tasks involved in a project of this type: Assistance with games and contests, customer service, set-up, maintenance, and tear-down.

Copley Heritage Day will be held on August 7, 2010 around the vicinity of Copley Circle: Copley Middle School, Copley Fire Department, Copley Town Hall, and of course, Copley Circle. Officially the event will start at 1:00 PM and end at 8:00 PM, but volunteers are needed to set-up and clean-up before and after the scheduled event time.

Each volunteer will receive a certificate noting the total number of hours donated to Copley Heritage Day which may be used to satisfy school volunteer hour requirements. Additionally, each volunteer will receive a 2010 Copley Heritage Day t-shirt that must be worn throughout the event.

After you review the Student Volunteer Rules, Responsibilities and Expectations, have your parents or guardian complete the registration form. The completed forms must be received no later than July 1, 2010. The signed forms may be delivered by any of the following methods:

Mail to:

Polly Friess
1538 Druid Dr.
Copley, OH 44321

or

Stephanie Guedras
3034 Colon Dr.
Copley, OH 44321

Scan and email to: info@CopleyHeritageDay.com

Each volunteer will receive a reminder call or notice in the mail by mid-July. Please feel free to call 330-576-6741 if you have any questions, or you may email info@CopleyHeritageDay.com.

Thank you for volunteering to help. We're sure this will be a successful, enjoyable, and memorable Copley Heritage Day with your help.

Sincerely,

Stephanie Guedras
Co-Chair, Copley Heritage Day Committee

Polly Friess
Co-Chair, Copley Heritage Day Committee

On Facebook? Become a member of Copley Heritage Day Group!
Visit www.copleyheritageday.com for the latest Copley Heritage Information.



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Student Volunteer Registration Form for Copley Heritage Day

Name: _____

Address: _____ City _____ State OH Zip _____

Home Phone: _____ Cell _____

Email address: _____

Hours of availability: _____

T-Shirt Size: Adult: Small Medium Large X-Large XX-Large XXX-Large

My child _____, who is or will be in high school in the fall of 2010, has permission to assist with Copley Heritage Day on August 7, 2010 at Copley Circle and/or Copley Middle School. Activities may include, but are not limited to, assisting with contests such as hoola-hoop, tie-dye t-shirts, bake-offs, clean-up such as trash collection, or providing general information to guests at the Copley Heritage Day booth.

In the case of an emergency, please contact:

Name		
Telephone		
Address		
E-mail Address		
Relationship		

If I (we) cannot be reached in the event of an emergency, the following person is authorized to act in my (our) behalf:

Name		
Telephone		
Address		
E-mail Address		
Relationship		

In the event I cannot be reached in an emergency, I hereby give permission to the physician, hospital, or medical service selected by Copley Heritage Day Committee to hospitalize, secure proper treatment for, and to order injection, anesthesia, or surgery for my child as named above. It is understood that a conscientious effort will be made to locate me or the emergency contact listed before any action is taken.

As parent or guardian of this child, I assume all responsibility and release Copley Township and/or Copley Heritage Day Committee and volunteers from any liability on the premises.

Signature of Parent/Guardian: _____

Date: _____



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Student Volunteer Rules, Responsibilities and Expectations

- ◆ Volunteer's must be in grade 9 or above (school year starting fall, 2010)
- ◆ Arrive on time, follow through on your commitments and perform your job to the best of your ability.
- ◆ Safety first! No horseplay.
- ◆ No texting, calling or messaging non-Copley Heritage Day workers while on-the-job! Volunteers will receive two warnings, and then the volunteer will either loose their cell phone for the day or be asked to leave.
- ◆ Be respectful to all guests, volunteers, and vendors.
- ◆ No vulgar or profane language, smutty jokes or stories, pessimism or poor sportsmanship.
- ◆ Dress appropriately, you are representing our community.
- ◆ Not smoke, consume alcohol, illegal substances or engage in any illegal activity.
- ◆ Notify your Committee Chairperson prior to taking a break or going to lunch.
- ◆ Working with young children requires patience. Please let your Committee Chairperson know if you are **not** good working with small children.
- ◆ When you complete you assignment, please remove you volunteer T-shirt so that you may enjoy the event as a member of the public.
- ◆ Any student asked to leave for not adhering to the above Rules, Responsibilities and Expectations will forfeit any hours earned.

I have read and understand the *Volunteer Rules, Responsibilities and Expectations* outlined above. I understand and agree that any action on my part that contradicts any portion of these expectations is grounds for the Copley Heritage Day Committee to contact my parents and release me of my volunteer commitment immediately.

Signature of Volunteer

Date

Filename: Volunteer Form
Directory: C:\Documents and Settings\SGuedras\My Documents\2010
Heritage Day
Template: C:\Documents and Settings\SGuedras\Application
Data\Microsoft\Templates\Normal.dotm
Title: Name:

Subject:
Author: sguedras
Keywords:
Comments:
Creation Date: 5/14/2010 4:02:00 PM
Change Number: 12
Last Saved On: 5/19/2010 2:47:00 PM
Last Saved By: sguedras
Total Editing Time: 39 Minutes
Last Printed On: 5/31/2010 6:25:00 PM
As of Last Complete Printing
Number of Pages: 3
Number of Words: 897 (approx.)
Number of Characters: 5,118 (approx.)